

Budget Allocation Meeting Minutes

F.A. Toomer Elementary School

Date: 1/28/2025

Time: 5:00 PM

Location: Zoom

I. Call to order: [5:04]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Caroline Brown	present
Parent/Guardian	Sean Garrett	present
Parent/Guardian	Domonique James	present
Parent/Guardian	Vacant	absent
Instructional Staff	Emily Seago	present
Instructional Staff	Breunna Greenberg	present
Instructional Staff	Debria Jackson	present
Community Member	Ryan Augustine	present
Community Member	Yaschica Primrose	present
Swing Seat	Jamie Manning	present
Student (High Schools)		
Student (High Schools)		

Guests Present: [If someone has been invited someone to present to the GO Team, list the name(s) here; you do not have to list observers]

Quorum Established: [yes]

III. Action Items *(add items as needed)*

a. **Approval of Agenda:** Motion made by: [Ryan]; Seconded by: [Manning]

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Manning approves meeting minutes]; Seconded by:

[Domonique James Seconds]

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

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- c. **Strategic Plan Review and Update:** Completed in octobers meeting , skipped
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]
- d. **Ranking of Strategic Plan Priorities:** [Add description and any discussion of Action Item]
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]
- e. **Appointment of Parent to GoTeam:**
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

IV. Discussion Items *(add items as needed)*

- a. **Changes to Gifted Delivery Model**
- b. **Review Budget Meeting Schedule**
 - i. Review and Update *(if necessary)* meeting calendar Brown says no changes, goal is in two years to get two gifted teachers on each grade level and have Borland provide support. No change as of now. James asks if it replaces teachers, Brown tells her it's a certification that is added to their licences.
- c. **Budget Allocation Presentation:** Brown has a staffing conference Feb,28th. Review meeting schedule, Feb 11 will have what the lead team will do with allocations. Slide show presentation has been shared with members, it is located in drive shared. This plan has added an extra year with the change in leadership, taking priority number 4 from 10 so it can be an important piece of this year's work. Feb 29th will have the final budget posted in Go Team Shared Drive.
-Presentation-
Intentionally focused on closing the sub groups achievements gaps.
New ELA curriculum which requires both coaches.
New priority is to develop and implement a parent engagement plan based on mutual communication and impact data, create and support a development path

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for all staff that includes school based personnel, it is important to grow leaders within this building first.

Will not hire a .50 gifted teacher, instead Brown plans to use funds to pay for teacher certification. We currently have one AP and want to remove the second principal, there seems to be no need since we have a business manager. She will keep one Counselor for both locations. The plan is to have to increase the psychologist hours from .50 to .75. The teacher subs budget is to increase. She will keep all instructional coaches.

Proposed funding:

To address the gap, three teacher tutors have been hired to help close it. They conduct small group instructors during the academic day to help catch those kids up.

Garret asked if the goal was to catch the 5th graders falling behind and then to continue this moving forward and Brown said yes, this is not just for this year.

- d. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

V. **Information Items** *(add items as needed)*

- a. **Principal's Report** The gaps are closing enough to get all points available in that field, however progress decreased. Meaning not every student grew a year's worth of growth. Readiness is concerning in math, the target is small group instruction. No further questions about the items.
 - i. CCRPI
- b. **Committee Reports** *(if applicable)*
- c. **Cluster Advisory Meeting Report** *(no change, will stay the same as long as principles stay the same,)*
- d. **Additional Information Item** [Add brief summary of the item and any resulting discussion]

VI. **Announcements** [Add brief summary of the announcements]

VII. **Adjournment**

Motion made by: [Jamie Manning]; Seconded by: [Sean Garret]

Members Approving: all approve

Members Opposing:

Members Abstaining:

Motion [Passes]

ADJOURNED AT [5:51]

Minutes Taken By: [Breunna Greenberg]

Position: [Secretary]

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Date Approved: February 11, 2025